



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	October 15, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	November 19, 2015

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Kelly Katz, Professional Member
Rhonda West, Public Member, Secretary
Charles Adams, Jr., Professional Member
Carla Cassell-Carter, Public Member

DIVISION STAFF

Flora Peer, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

MEMBERS ABSENT

None

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:31 a.m.

Review and Approval of Minutes

Board Meeting Minutes – September 17, 2015

Mr. Bellafante made a motion, seconded by Mr. Katz, to approve the September 17, 2015 minutes. By unanimous vote the motion carried.

Unfinished Business

Complaint Status – None

Continued Discussion of Plan Certification Notes

Mr. Adams summarized what certification means and the need for clarification. Mr. Adams stated that he looked into other states certifications of surveys, provided the Board with samples from other states survey certifications and suggested that the Board prepare language to form rules and regulations to protect the public and surveyors. The matter was tabled for further discussion for the November meeting.

Continued Discussion of Ethics Requirements

Mr. Bielicki stated that the Board discussed removing the 2 hour ethics course because many of the courses they take already include ethics. Mr. Bielicki stated that the 2 hour requirement would be best spent on technical issues. Mr. Maloney stated that he would provide the Board with proposed regulations to review at the next meeting.

Continued Discussion of State Exam Changes

Mr. Maloney stated that, at the last meeting, it was mentioned having the state exam available online like the jurisprudence exam for the Board of Dentistry. The Board could provide an exam in this manner to make it easier for applicants to take the surveyors DE law exam. Mr. Bielicki summarized what was discussed at the NCEES meeting in regards to online exams. Mr. Bielicki stated that the exam is outdated because changes have been made to the rules and regulations. Section 2706(a)(4) of the statute states: Designate a written, 2-hour examination on drainage and the Delaware law, prepared by an independent testing agency and approved by the Director of the Division. All persons applying for licensure, including those applicants for licensure by reciprocity, shall take the examination on drainage and Delaware law. Mr. Maloney asked Ms. Peer to send him the exam for review.

NEW BUSINESS

Courses for Personal Development Hours Approval – None

Review of Application for Surveyor Intern

Jason Johnson

Mr. Bellafante reviewed Mr. Johnson's application for the Board. Mr. Bellafante stated that Mr. Johnson had errors on his application. Mr. Bellafante stated that Mr. Johnson's education didn't qualify him for licensure, but Mr. Johnson has over 5 ½ years of experience if Mr. Johnson has Level IV Survey Technician Certification he would qualify for licensure under 2708(4). Mr. Bellafante suggested that Mr. Johnson's application be tabled to see if he has Level IV Survey Technician Certification which would qualify him for licensure under 2708(4). Mr. Bielicki made a motion, seconded by Mr. Bellafante, to table Mr. Johnson's application for more information. By unanimous vote, the motion carried

Review of Application for Licensure by Reciprocity

Matthew Drumheller

Mr. Bellafante reviewed the reciprocity application of Matthew Drumheller. After review, Mr. Bellafante made a motion, seconded by Mr. Katz, to approve the reciprocity application of Matthew Drumheller contingent upon a passing score on the State drainage and jurisprudence exam. By unanimous vote the motion carried.

Suzanne Warren

Mr. Bellafante reviewed the reciprocity application of Suzanne Warren. After review, Mr. Bellafante made a motion, seconded by Mr. Katz, to approve the reciprocity application of Suzanne Warren contingent upon a passing score on the State drainage and jurisprudence exam. By unanimous vote the motion carried.

Ratification of Issuance of Land Surveying Certificate of Authorization – None

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Board is November 19, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Ms. West made a motion, seconded by Ms. Cassell-Carter, to adjourn the meeting at 9:45 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" written in a larger, more prominent script than the last name "Peer".

Flora Peer
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.